Library Board Meeting August 11th 2026

ATTENDANCE: Dara Thompson, Connie, Pinkston, Peggy Heaton, Kevin Kennedy, Peggy Eddy, Bill Farr, Roger Baldock and Lisa Lynch

EXCUSED: Mike Foster, and Janice Crowl

MINUTES: Motion: Connie Pinkston Second: Roger Baldock

FINANCIAL: Motion: Bill Farr Second: Kevin Kennedy

DIRECTOR'S REPORT: Circulation: 1,658

- Library may use the Per Capita Grant allotment ($8,838.30) for new library materials, paid programming, supplies etc.
- Library may use the Equalization Aid Grant allotment (29,566.26) for technology equipment (security cameras) new library materials, programming, painting, building-related expenses.
- Back to School Reading (Preschool-5th grade) read books, complete form, enter drawing (held Friday Aug 21st.

OMA: *(public)* Amber Egan presented questions and concerns to the board for consideration.

Motion: Bill Farr Second: Kevin Kennedy All Approved.

MAYOR'S REPORT:

- Library Expense Account: $68,277.52 current
- Edward Jones Investment (5738): $213,017.30 current
- Edward Jones Investment (3275): $30,358.32 current
- Common Wealth: $139,689.66 current

Kevin met with Chad Sutton to discuss the funds the library has with Common Wealth (listed above). Recommended the library put those funds into a 12-month Certificate of Deposit with First National Bank of Pana currently offering 4.25% APY. Motion: Bill Farr Second: Roger Baldock
All Approved.

COMMITTEE REPORTS:

Board Policy and Job Description:

- Need "Ensuring Open & Honest Government" from Mike, Kevin, Roger, and Bill.
- Security Camera Policy: Reviewed and Approved Motion: Bill Farr Second: Kevin Kennedy All Approved.
- Borrowing Privileges and Registration Requirements Policy: Reviewed. Recommendation to lower the age limit from 7 yrs old to 5 years of age through 17. Motion: Peggy Eddy Second: Roger Baldock All Approved.

Budget and Planning: NONE

Building and Repair: NONE

Personnel: NONE

Technology: NONE

OLD BUSINESS: NONE

NEW BUSINESS: NONE

NEXT MEETING: Tuesday, September 8th at 5:00 P.M., Pana Carnegie-Schuyler Board Room

ADJOURNED: Motion: Connie Pinkston Second: Peggy Eddy *TIME*: 5:42

What is the role of library board members?

Where can I find the library board Bylaws?

What do library board members do to stay up to date with services and requirements in the libraries today? The letter by Dara Thompson refers to what has been done "historically" in Pana. The tone of her letter suggests that she has not and has no interest in learning about changes that have occurred in the field of library services. Just like the medical field has standard titles with standard requirements and duties, so does the library field. Please consult the US Bureau of Labor Statistics Occupational Outlook Handbook.

Has the board visited other local libraries? Do library board members interact with board members of other libraries? What training have library board members participated in?

https://ila.org/publications/illinois-public-library-standards/governance-and-administration#:~:text=The%20library%20board%20sets%20policies%2C,state%20grants%20and%20other%20sources.

Community Outreach/Public Relations

What community events outside of the library have the library staff attended to reach out to the community?

What social media presence does the library maintain?

The library's purpose

The Carnegie Schuyler Library purpose is to serve the residents of Pana. When many of the residents cannot make it to the library during its current operating times and days, it is not servicing the majority of the residents. How accessible is the library to residents who work during the hours that the library is open?

Accessibility

Current library hours make the library inaccessibility to many Pana residents. The library hours are not doable for all the residents. Many libraries use rotating work schedules. The total hours open would not have to change if the following

library hours were adopted: Open mornings on Mondays & Wednesdays, Open late afternoons/evenings on Tuesdays & Thursdays, Closed Friday, and Open on Saturday mornings. Right now, people who work at the same time the library is open cannot use the library that their taxes pay to support. Rotating work schedules is a very common practice in public libraries.

Hours

Home » About

Library Service Hours

10:00 am - 8:00 pm
Monday - Thursday

10:00 am - 6:00 pm
Friday - Saturday

1:00 - 6:00 pm
Sunday

Champaign County Historical Archives Hours

10:00 am - 5:00 pm
Monday, Tuesday, Thursday, Friday, Saturday

10:00 am - 7:00 pm
Wednesday

1:00 pm - 5:00 pm
Sunday

https://urbanafreelibrary.org/about-us/hours?fbclid=IwY2xjawToY3pwZG9mBWV4dG4DYWVtAjEwAGJyaWQRMHpXT0hBbVFseHRjTjltdUJzcnRjBmFwcF9pZBAyMjIwMzkxNzg4MjAwODkyAAEeJx2WT1SwpoY5nmOU4Z4dLAGLGtV1rjb2UqqGkjwZoRH7WqsOS4ERj5sA8Ws_aem_wUZmD7GdylXYAu8_KsvnVw

Hours & Location

Address:

123 E. Broad St.
P.O. Box 657
Roanoke, IL 61561

Directions

Hours:

Monday	4:00 pm – 7:00 pm
Tuesday	12:00 pm – 5:00 pm
Thursday	12:00 pm – 5:00 pm
Friday	10:00 am – 1:00 pm
Saturday	10:00 am – 12:00 pm

https://www.ipdpl.org/locations-hours/roanoke

Programs

Communities change overtime when new people move in; children are born, people retire; these factors influence participation in programs. The economy also influences participation. Many factors influence participation in programs such as other events occurring on the same day and at the same time, or an inability to come at the time the program is offered.

Grants

Response to: "This is Pana, Illinois, there are no corporate donors."

The Fireworks committee received donations from corporations such as Pepsi.

Dollar General https://www.dgliteracy.org/grant-programs/

"In 2026, Carnegie Corporation of New York gave $10,000 gifts to more than 1,350 Carnegie Libraries still in operation in the United States. The unrestricted funds were intended to help the libraries serve their communities and celebrate America's 250th anniversary." Did our library apply for this grant? https://carnegielibraries.org/

Professional Development

Where in the director's monthly reports would I see what professional developments she participated in?
https://www.illinoisheartland.org/news/content/library-learning-roundup-january-2026

https://ischool.wisc.edu/continuing-education/youth-services-101/

Core Skills for Youth Services

Youth services are one of the most dynamic and rewarding areas of public library work, and one of the most complex! This course gives you a solid foundation in the principles, practices, and current landscape of serving children and teens in public libraries. Whether you are just starting out or looking to refresh your approach, you will leave with practical tools and a clearer sense of what excellent youth services look like today.

Learning Outcomes:
Apply foundational concepts in child and adolescent development to library services
Develop age-appropriate collections and programming that reflect your community's needs
Build and sustain meaningful community partnerships
Create welcoming, youth-centered spaces
Navigate challenging patron interactions with confidence
Advocate for youth services within your library and beyond
Identify and respond to current trends shaping the field
Course Audience: Library staff at any stage of their career who work with or support services for children and teens.

This course was formerly called "Youth Services 101."
When: Oct 19-Dec 13, 2026 (8 weeks)
Where: Online & Asynchronous
Cost: $360
CE Credit: 2.6 CEUs/26 LEUs
Program #: 3317